

Performance and Programme Board – Programme Health Report

All data supplied in the report has been populated directly from the Cheshire Planning System.

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|------------------|------|-----------------------------|----|----------------------------|
| Reporting Period | FROM | 11 th April 2017 | TO | 30 th June 2017 |
|------------------|------|-----------------------------|----|----------------------------|

PROJECT PROGRESS SUMMARIES, RAG STATUS AND IMPACT MITIGATION

1226 PROGRAMME: BLUE LIGHT COLLABORATION

PROGRAMME MANAGER Head of Strategic Change

| Previous status | Current status | Mitigating steps (where status is red or amber) |
|--|---|---|
|  |  | Current status is amber due to delays to the expected completion dates in the Estates workstream. Ongoing discussions with PFI providers and funders. |

Programme Update

Legal and Contracts

- Property Documents for PFI / draft Sub-Lease to be sent by Police to Fire for consideration. Once agreed the sub-lease will need to be considered and approved by PFI provider/funders. Target date is before August to allow for the move of the Senior Management Team and Democratic Services.
- MFSS Collaboration Agreement and Deed of Adherence – The decision to go ahead with Fusion has now been made. The Memorandum of Understanding (MOU) has been signed. The Collaboration Agreement and Deed of Adherence are being reviewed.
- End State Collaboration Agreement – This document will be better informed as understanding develops from joint working arrangements that have commenced. The aim is to have the document ready in time for the creation of further joint teams.
- Further development of relationship with IT, including discussion at Service Management Team involving the Head of IT.
- Continued discussions with Estates regarding service monitoring arrangements

Joint Corporate Services

- Blueprint panels for Planning and Performance and Corporate Communications completed in June 2017. Consultation with the staff has now started.
- Transfer readiness assessment preparation meetings to commence for Corporate Communications and Planning and Performance ready for the transfer in October.
- HR, Legal, Information Management, Finance, Executive Support and Democratic Services are due to move to Clemonds Hey by early September. Co-location pre-meetings have been held with these departments and the key requirements forms have been completed.
- The Stores move has been delayed until April 2018.
- Stores, Procurement, Finance and HR due to transfer in line with MFSS Fusion go live on 1st April 2018.
- The print SLA for CFRS has been reviewed. The mono printer has now moved to Clemonds Hey. The colour printer will move once the SLA has been agreed.

People

- All permanent staff transferring to Cheshire Constabulary or CFRS staff re-locating to Clemonds Hey have now been vetted (approx 90 staff). The process will be ongoing as temporary staff are recruited.
- Head of Procurement interviews took place on 2nd June 2017. Current Police Head of Procurement appointed as joint Head of Department.
- Planning and Performance and Corporate Communications - blueprint panels took place in June and the structures were approved for consultation. The 30 day consultation with UNISON has commenced and briefings with both teams have taken place. Once the consultation period has finished all feedback will be reviewed prior to final sign off.
- Letters have been sent to most staff confirming the moves in August and the implications. Co-location Agreements are to be produced. Clemonds Hey induction and building passes to be arranged.
- Preparation of TUPE date information is ongoing ready for Corporate Communications and Planning and Performance TUPE date of 1st October 2017.
- Shortly after TUPE transfer staff to receive short induction welcoming them to Clemonds Hey. Work to update induction presentation ongoing.

Estates and Facilities

- Chief Fire Officer Suite / Deed of Variation - Tentative late August / early September signature date. Submission of full draft lease and the perusal by all parties is yet to be undertaken.
- Reception work - Tentative August completion date. Initial BAM quotation refused. Total sum now substantially reduced. Approved client change note currently with funding banks.
- Car park - Tentative November completion date. Initial BAM quotation was rejected. A value engineering exercise was undertaken in order to reduce costs. A revised specification has been submitted. Waiting for revised specification from BAM (further discussion on costs will probably be required). BAM will then go out to tender and submit a revised quotation. An approved client change note will then require funder approval.
- Tea Points - Tentative November start date with phased introduction of tea points. Due to high design costs a breakdown from BAM has been requested. Further queries against the BAM specification and estimate. Once resolved BAM will then submit a revised quotation. The approved client change note will then require funder approval.
- Conference rooms 7 / 8 modifications - Tentative October / November completion date. Final Audio Visual output specification received from CFRS.
- Stores move - Tentative February / April 18 completion window. It was originally considered that the works would be of a low level but requirements from CFRS and Cheshire Constabulary have resulted in a major reconfiguration / re-organisation of the area. This is likely to substantially delay the progress of the project.

Communications and Stakeholder Engagement

- New communication plan being delivered to cover the period July 2017 – December 2017.
- Work taking place on finalising a letter to invite the Minister for Policing, Fire and Criminal Justice to the new HQ.
- Communication to teams moving in August is ongoing. More tours of Clemonds Hey to be offered to staff about to relocate and staff briefings may also be arranged.
- Communication messages about the August go live date for the joint HQ to be produced and circulate internally and externally.
- New uniform / staff email signatures being finalised.

CFRS and CC onboarding to Multi Force Shared Service

- CFRS on-boarding project kick-off meeting took place in May. MFSS programme kick-off meeting planned for July.
- Communications and Benefits Management Strategy produced in draft for approval by the MFSS Project Board.
- Reporting requirements from all workstreams captured and supplied to the MFSS.

- Solution finalisation workshops planned for July. Gathering of known issues, gaps and details of problematic processes in advance of the workshops.
- Workshop planned to look at CFRS system access and self-serve requirements.
- Legacy system, payroll, data migration, training and testing strategies to be developed.
- Work to be progressed on the cultural change of self service.

Information Management

- Active records are being cleansed and moved. This includes work in HR to digitise live PRFs.
- Hard copy files to be retained in Corporate HR Store in CFRS HQ as necessary
- Data sharing arrangements to be updated.
- Records store for legacy Fire records to be set up.
- Joint Estates team are co-ordinating storage requirements for all departments moving over to Clemonds Hey and liaising with Fire and Police HODs to find a solution for each department.

| 1490 | | PROGRAMME: SADLER ROAD TRAINING CENTRE | | |
|---|---|---|-------------------|---|
| PROGRAMME SPONSOR | | Deputy Chief Fire Officer | PROGRAMME MANAGER | Group Manager, Operational Policy and Assurance |
| Previous status | Current status | <u>Mitigating steps</u> (where status is red or amber) | | |
| N/A |  | The programme needs to be re-forecast following some recent changes. However no delay is expected on the delivery. Once the programme has been re-forecast the status will return to green. | | |
| Programme Update | | | | |
| <p>The Training Centre Programme Strategic Group met on 23rd June 17 and discussed the outcome of the new Training Centre Working Group's detailed review of the architect's proposal 1c and quantity surveyors valuation for option 1c.</p> <p>The Strategic Group are now at the stage to brief the Fire Authority Members at the next Planning Day on 14th July 2017. It is envisaged that the procurement process will commence following the planning day, which will now include the Police and Fire combined facilities team following the Blue Light Collaboration Programme.</p> <p>The Strategic Group also gave permission to start the relocation project which will now work on plans to relocate staff and services which will be affected during the new training centre construction phase.</p> <p>Two risks have also been added to the PID risks following the strategic group meeting, which include a financial risk regarding the bio-mass boiler grant and a housing development risk on land at the rear of the site in the future should the land owners submit a planning application in the future.</p> <p>The current programme gantt chart is no longer in alignment with the programme. This will be updated following the CFA Planning Day in July when the timescales associated with the procurement process will be identified. The final training centre visit took place on 30th June 2017 at GMFRS new training centre in Bury. The visiting party included members of the working group and CFA Members who have consistently attended the previous training centre visits.</p> <p>Light touch PID approved for the re-location project at Performance and Programme Board on 24th July 17.</p> | | | | |

| OTHER IRMP PROJECTS | | |
|---|---|---|
| 1241 | Firefighters Apprenticeship Scheme Cohort One | |
| Project Sponsor | | Head of People and Development |
| Project Manager | | People and Development, Leadership Advisor |
| Previous status | Current status | <u>Mitigating steps</u> (where status is red or amber) |
|  |  | |
| <p>The apprentices are making good progress with their operational training and now have a good understanding of the requirements to become a successful firefighter. Alongside the initial courses the team are undertaking regular drill sessions being supported by OTG. All training is recorded on PDR Pro and a bespoke soft skills training forecast has been developed which the apprentices complete each month which includes e-learning, and familiarity with Standard Operating Procedures. The apprentices are also meeting on a weekly basis with the Service Fitness Advisor for group personal training to ensure they achieve and maintain the required standards of fitness.</p> <p>The apprentices are continuing to make progress with their Nepal fund raising project to visit and build a school in 2018. Over £6000 has been raised as a collective group to date. A small group of apprentices fed back to SMT their PID design on 26/04/2017. The cohort have undertaken both theoretical training and practical training for their trek in Nepal in the form of Duke of Edinburgh expeditions.</p> | | |
| 1494 | Firefighters Apprenticeship Scheme Cohort Two | |
| Project Sponsor | | Head of People and Development |
| Project Manager | | People and Development, Leadership Advisor |
| Previous status | Current status | <u>Mitigating steps</u> (where status is red or amber) |
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| <p>The recruitment process for the Service's second cohort of apprentices attracted 140 applications which were reduced to 32 through an application sift and telephone interviews. The 32 candidates were invited to an assessment centre which comprised of an interview, presentation, intray exercise, Safe and Well visit with the home safety vehicle and a group exercise. The assessment centre also requires applicants to undertake firefighter practical tests and also be given an opportunity to meet apprentices and have a tour. It is intended to recruit a cohort of 12 apprentices this year.</p> | | |

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| 1058 | Sprinkler Campaign | | |
| Project Sponsor | | Deputy Chief Fire Officer | |
| Project Manager | | Head of Protection and Organisational Performance | |
| Previous status | Current status | <u>Mitigating steps</u> (where status is red or amber) | |
|  |  | | |
| <p>Guinness have taken over responsibility for Waverly Court. They have recently confirmed that they will not be fitting sprinklers in Waverly Court.</p> <p>Following the Grenfell fire the Protection Department will now be liaising with all social landlords with the aim of recommending/lobbying for sprinklers in high rise. A number of providers have intimated an interest in installing sprinklers.</p> | | | |

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| 1279 | EMERGENCY RESPONSE PROGRAMME (ERP1) | | |
| PROGRAMME SPONSOR | | Deputy Chief Fire Officer | PROGRAMME MANAGER |
| | | | Head of Service Delivery |
| 1167 | Penketh Fire Station | | |
| Project Sponsor | | Head of Service Delivery | |
| Project Manager | | Unitary Manager | |
| Previous status | Current status | <u>Mitigating steps</u> (where status is red or amber) | |
|  |  | IT continue to work closely with providers to resolve delays with the installation of the optical fibre. However there is little confidence that this will be resolved in the near future. Current impact is minimal. | |
| <p><u>Optical Fibre installation</u></p> <p>Updata reported that clearance works would be completed before the 3rd July 2017. However further issues have arisen during a survey of the trunking where a gas main was cited as being too close for excavation work to be carried out. A verbal report from the BT engineer onsite suggested that BT Open Reach will be looking at alternative routes for the fibre.</p> <p>The current internet/broadband level is sufficient and has minimal impact on the working of the station as staff are continuing to control the number of outside meetings/presentations being held there.</p> | | | |

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| 1179 | Lymm Fire Station | |
| Project Sponsor | | Head of Service Delivery |
| Project Manager | | Service Delivery Manager, Warrington and Halton |
| Previous status | Current status | <u>Mitigating steps</u> (where status is red or amber) |
|  |  | IT continue to work closely with providers to resolve delays with the installation of the optical fibre. However there is little confidence that this will be resolved in the near future. Current impact is minimal. |
| <p>The station went live on the 28th June 2017 with no major issues reported. There is still some snagging to complete, however this is expected to be the case over the next few months during the period of settling in.</p> <p>Still waiting for a date for the Optical Fibre to be connected. Updates are being chased by IT on a weekly basis, but currently this does not appear to be causing any issues.</p> <p>Still awaiting some items which have been ordered as part of the station fit out and a couple of items of PPE but nothing which causes any real issues.</p> | | |

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| 1178 | Safety Centre | |
| Project Sponsor | Head of Prevention | |
| Project Manager | Safety Centre Manager | |
| Previous status | Current status | <u>Mitigating steps</u> (where status is red or amber) |
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Building and fit-out

The Safety Central team moved onto site after handover from ISG on 21st March 2017 to help supervise Paragon's fit out. A small number of snags and defects are currently being rectified by ISG. Paragon's installation is progressing to programme and is scheduled to be complete by 7th July 2017 to allow for a week of snagging and training before test visits commence on 17th July 2017. The quality of Paragon's scenic work is first class.

Budget

Capital spend remains within budget, while smaller items are being funded from the safety centre's £168k revenue reserve accrued over the last three years. This spending remains well in budget.

Programmes

Eight partner schools will visit between 17th July and 24th July to test the full range of KS2 activities, plus a fire evacuation and other elements of a typical visit. All schools' activity plans are now finalised for testing. A total of 3,749 young people are booked to visit from September, with slots also reserved for older people's and other events.

Volunteering/staffing

Seventeen volunteer rangers have been recruited in addition to apprentices and advocates who will also give around a day a month to the centre. Rostering against bookings is well underway with training is scheduled throughout August.

Policy and procedure

Awaiting a final draft of the fire risk assessment from Protection and a general risk assessment and workplace inspection schedule is being compiled.

Closedown report to be prepared for the next Performance and Programme Board.

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| 1180 | Powey Lane | |
| Project Sponsor | Head of Service Delivery | |
| Project Manager | Service Delivery Manager, Cheshire West and Chester | |
| Previous status | Current status | <u>Mitigating steps</u> (where status is red or amber) |
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| <p>The station has now been operational for just over six months. The watches have been training on the foam tender (FOT) and environmental protection unit (EPU). Hook lift training is being undertaken across the watches. The snagging list is still being worked on and is nearing completion, with an inspection by ISG due shortly.</p> <p>As we move forward the establishments will need to be rationalised dependent on the outcome of the review being undertaken by the ERP2 team.</p> <p>Closedown report to be prepared for the next Performance and Programme Board.</p> | | |
| 1176 | Knutsford | |
| Project Sponsor | Head of Service Delivery | |
| Project Manager | Service Delivery Manager, Cheshire East | |
| Previous status | Current status | <u>Mitigating steps</u> (where status is red or amber) |
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| <p>As of the 28th June 2017 the Knutsford station transferred over to a fully On Call status. More recent local recruitment campaigns have resulted in 4 further applications. From these applications, 2 candidates have progressed through to the practical assessment phase. The other 2 candidates did not progress due to one living outside the required catchment area. Plans for further recruitment activities are currently being considered and will be underpinned by the Service's positive action campaign. There has been a further On Call CM transfer request which is currently being considered and will be processed accordingly. All arrangements between the NWFC link officer and OPA have now been established.</p> <p><u>Knutsford On Call Position</u></p> <ul style="list-style-type: none"> • 5 fully On Call staff • 10 whole time dual role <p>Total potential crew (15)</p> <p>Closedown report to be prepared for the next Performance and Programme Board.</p> | | |

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| 1089 | Crewe – on call staffing for the 2nd pump | |
| Project Sponsor | Head of Service Delivery | |
| Project Manager | Service Delivery Manager, Cheshire East | |
| Previous status | Current status | <u>Mitigating steps</u> (where status is red or amber) |
|  | N/A | |
| <p>Review pending - To be discussed at Members' Planning Day on 14th July 17.</p> <p>The On Call project was amended following the recent Fire Authority meeting held on the 14th February 2017. All new recruitment has been suspended but all active fire fighters are continuing with their on-going development course and assessments pending the outcomes of the review.</p> <p>7 Firefighters (Development) 2 Possible transfers from other stations (on hold pending outcome of review) 9 Total</p> | | |
| 1092 | Ellesmere Port - on call staffing for the 2nd pump | |
| Project Sponsor | Head Of Service Delivery | |
| Project Manager | Service Delivery Manager, Cheshire West and Chester | |
| Previous status | Current status | <u>Mitigating steps</u> (where status is red or amber) |
|  | N/A | |
| <p>Review pending - To be discussed at Members' Planning Day on 14th July 17.</p> <p>The On Call project was amended following the recent Fire Authority meeting held on the 14th February 2017. All new recruitment has been suspended but all active fire fighters are continuing with their on-going development course and assessments pending the outcomes of the review.</p> <p>5 Firefighters (Development) 1 individual programmed to attend the October course pending DBS and a medical (already in process prior to the February decision to suspend recruitment). 1 Watch Manager (wholetime) 1 Crew Manager (wholetime) 8 Total</p> | | |

| 1276 | | EMERGENCY RESPONSE PROGRAMME (ERP2) | | |
|---|---|---|-------------------|--------------------------|
| PROGRAMME SPONSOR | | Deputy Chief Fire Officer | PROGRAMME MANAGER | Head of Service Delivery |
| Previous status | Current status | <u>Mitigating steps</u> (where status is red or amber) | | |
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| Programme Update | | | | |
| Closedown report approved at Performance and Programme Board on 24 th July 17. | | | | |
| 1300 | | Review of Station Manager Flexi Duty System (FDS) | | |
| Project Sponsor | | Deputy Chief Fire Officer | | |
| Project Manager | | Head of Service Delivery | | |
| Previous status | Current status | <u>Mitigating steps</u> (where status is red or amber) | | |
|  |  | | | |
| Closedown report approved at Performance and Programme Board on 24 th July 17. | | | | |
| 1301 | | Review of Station Management Structures | | |
| Project Sponsor | | Deputy Chief Fire Officer | | |
| Project Manager | | Head of Service Delivery | | |
| Previous status | Current status | <u>Mitigating steps</u> (where status is red or amber) | | |
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| Closedown report approved at Performance and Programme Board on 24 th July 17. | | | | |

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| 1302 | Review of On Call Duty System | |
| Project Sponsor | Deputy Chief Fire Officer | |
| Project Manager | Head of Service Delivery | |
| Previous status | Current status | <u>Mitigating steps</u> (where status is red or amber) |
|  |  | |
| <p>After the evaluation of the On Call Availability Reward Scheme (OCARS) pilot between October 2016 and March 2017, the Head of Service Delivery has authorised an extension to the OCARS pilot whereby payments are made quarterly rather than annually. The pilot will now run until the end of the second quarter 2017-18, after which a further evaluation will take place.</p> | | |
| 1303 | Review of Special Appliances and Crewing arrangements | |
| Project Sponsor | Deputy Chief Fire Officer | |
| Project Manager | Head of Service Delivery | |
| Previous status | Current status | <u>Mitigating steps</u> (where status is red or amber) |
|  |  | |
| <p>Closedown report approved at Performance and Programme Board on 24th July 17.</p> | | |
| 1318 | Cardiac Arrest Response Project | |
| Project Sponsor | Deputy Chief Fire Officer | |
| Project Manager | Head of Service Delivery | |
| Previous status | Current status | <u>Mitigating steps</u> (where status is red or amber) |
|  |  | |
| <p>Following the most recent Joint Officers and Steering (JOands) group meeting in May 2017 the end of a six month pilot evaluation report has been sent in draft to all members of the group for feedback. The inconsistent mobilising issue is the main area of concern for the group which continues to affect the number of requests CFRS receive to attend Emergency Medical Response (EMR) incidents. This is also a national issue identified in the National Joint Council (NJC) report for those FRS's engaged in the EMR pilot.</p> <p>In the period March to May 2017 CFRS only attended 8 incidents, with the majority being in the Warrington area. The group still await news for the Data Electronic Information Transfer (DEIT) solution from North West Ambulance Service (NWAS).</p> <p>Following the NJC report the national pilot has been extended to November 2017. This has been discussed by the JOands group in Cheshire and the decision has been taken to continue the pilot in line with this timeframe.</p> | | |

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|---|---|---|
| 1534 | Nucleus Review (Birchwood, Macclesfield and Wilmslow) | |
| Project Sponsor | Head of Service Delivery | |
| Project Manager | Service Delivery Manager, Warrington and Halton | |
| Previous status | Current status | <u>Mitigating steps</u> (where status is red or amber) |
|  |  | |
| <p>The draft Nucleus Review Report has been completed. All nucleus staff and trade union representatives have now been invited to attend 5 consultation meetings. There has been staff representation at all of these, however, due to shifts and other commitments at one meeting only 2 personnel attended. The FBU have attended one consultation meeting only, however, a lot of information has been requested all of which has been provided other than a couple of items which should not have any impact on negotiations.</p> <p>Thus far, officers have tabled two formal proposals, the FBU have tabled one proposal. Further meetings have been arranged with FBU to progress negotiations. The deadline for agreement is 15th August 2017. If 'fail to agree' is reached the matter will be referred to the Joint Consultation Committee (JCC) and depending on the outcome may be referred onto the Technical Advisory Panel (TAP). JCC would take place in September 2017 with TAP in October 2017. The new nucleus duty system will be implemented on 1 January 2018.</p> <p>Nucleus Shift System Review Light Touch PID approved at Performance and Programme Board on 24th July 17.</p> | | |

| 1110 | | ON CALL RECRUITMENT | | |
|--|---|--|-------------------|--|
| PROGRAMME SPONSOR | | Head of People and Development | PROGRAMME MANAGER | Service Delivery Manager, Chester West and Chester |
| Previous status | Current status | <u>Mitigating steps</u> (where status is red or amber) | | |
|  |  | The Programme remains amber until establishment is achieved at all stations. | | |
| Programme Update | | | | |
| <p>The service has now appointed a Watch Manager to the new role of On Call Operational Training Instructor. The role will solely support the ongoing recruitment and retention programme with the dedicated resource providing greater flexibility and more opportunities for initial training courses, assessments and initial practical testing for potential trainees.</p> <p><u>From January 2017 to May 2017:</u></p> <ul style="list-style-type: none"> • There were a total of 51 applicants in this period, of these 35 passed the sift stage • A total of 18 candidates passed the written assessments. • A total of 15 candidates passed the practical assessments <p><u>Medicals:</u></p> <ul style="list-style-type: none"> • 10 candidates passed the medicals • All of the 10 candidates started with the Service on 22nd May 2017 – however one of these candidates has now left the service. | | | | |

| 1415 | | SAFE AND WELL PHASE 2 – AFFORDABLE WARMTH | | |
|---|---|---|-----------------|---|
| PROJECT SPONSOR | | Deputy Chief Fire Officer | PROJECT MANAGER | Safe & Well Policy and Projects Manager |
| Previous status | Current status | <u>Mitigating steps</u> (where status is red or amber) | | |
| N/A |  | | | |
| Project Update | | | | |
| <p>The Affordable Warmth Working Group met in June and agreed the high level screening questions for use by CFRS staff to help identify people at risk from fuel poverty.</p> <p>Training needs were also discussed and the Energy Efficiency Agency is able and willing to deliver training to CFRS staff in due course.</p> <p>There was also a discussion about the appropriate local authority referral pathways for CFRS to refer people to. Pathways are potentially in place for Halton, Warrington, and Cheshire East. No pathway is yet in place for CWAC.</p> | | | | |

| 1500 | | SAFE AND WELL PHASE 2 – LONELINESS AND ISOLATION | | |
|--|---|---|-----------------|---|
| PROJECT SPONSOR | | Deputy Chief Fire Officer | PROJECT MANAGER | Safe & Well Policy and Projects Manager |
| Previous status | Current status | <u>Mitigating steps</u> (where status is red or amber) | | |
| N/A |  | | | |
| Project Update | | | | |
| <p>British Red Cross is still considering a Memorandum of Understanding.</p> | | | | |

| 1496 | | SAFE AND WELL PHASE 2 – HYPERTENSION, BLOOD PRESSURE and ATRIAL FIBRILLATION | | |
|---|---|--|-----------------|---|
| PROJECT SPONSOR | | Deputy Chief Fire Officer | PROJECT MANAGER | Safe & Well Policy and Projects Manager |
| Previous status | Current status | <u>Mitigating steps</u> (where status is red or amber) | | |
| N/A |  | | | |
| Project Update | | | | |
| The NHS chaired the Fire and Rescue Task and Finish group on 28th June 2017. Main outcome was that the NHS are in the process of procuring blood pressure cuffs and provision of training services for Fire and Rescue staff. | | | | |

| 1313 | | EMERGENCY SERVICES MOBILE COMMUNICATION PROGRAMME | | |
|--|---|---|-----------------|-----------------------------------|
| PROJECT SPONSOR | | Deputy Chief Fire Officer | PROJECT MANAGER | ESMCP Internal Transition Manager |
| Previous status | Current status | <u>Mitigating steps</u> (where status is red or amber) | | |
|  |  | Currently awaiting production of an amended plan with a revised timeline. | | |
| Programme Update | | | | |
| The Programme have eight interested parties in the market place looking to produce a hand held device. Discussion to be held with Head of Finance regarding the costs for the vehicle equipment and the possibility of a financial contingency to enable CFRS to purchase the premium device should this require additional money. | | | | |
| A draft Training Strategy has been written and is out for comment. Enrolment has now been completed with caveats and sent to the Programme. It is anticipated that the region is expected to follow. | | | | |
| The high level delivery plan for Cheshire is written and awaiting a new baseline date from the new Programme. The region has agreed to adopt our plan as a template to help dialogue during collaboration activities. | | | | |

INFORMATION RELATING TO PROJECTS CURRENTLY IN INITIATION (without a PID)

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| <p>Drones (1535)</p> | <p>Project Manager – Operational Support, Risk, Research & Development Lead Project Sponsor – Head of Operational Planning and Assurance.</p> <p>A business case was written in January 2017. Approval was given for the purchase of one drone to trial within the service, to assist with proving the concept of using drones at operational incidents within Cheshire. Funds of £30,000 were secured from the 2017-18 budget.</p> <p>Two meetings have been held between Cheshire Fire and Rescue Service and Cheshire Police to explore the possibility of a joint procurement, joint training and joint working procedures. These resulted in a group made up from both organisations vising Lancashire FRS who’s drone is run by the FRS but partially funded by the Police. This was to explore their operational procedures and for a demonstration of their drone.</p> <p>PID drafted which is now with the Group Manager for approval. Next steps are to explore and cost out a response model.</p> |
| <p>Sprinklers in Fire Houses</p> | <p>Project Manager – Facilities Manager, Joint Estates Team Project Sponsor – Head of Prevention and Organisational Development</p> <p>The proposed plan is for the project to sit with the Facilities Manager within the joint Estates team. This project will be monitored through business as usual processes and will therefore not report to P&O Committee in future.</p> |

RISK AND ISSUE MANAGEMENT

| CPS Ref | Risk Detail | Risk Owner | Rick Score | Progress Update |
|--|--|---|--------------------|---|
| ON CALL RECRUITMENT: 1089 CREWE AND 1092 ELLESMERE PORT (Department Risk) | | | | |
| 862 | <p>Crewe and Ellesmere Port On Call</p> <p>Not being able to recruit the 1X WM, 2 x CM and 12 FF for the On Call pumps at Crewe and Ellesmere Port</p> | <p>Head of Service Delivery</p> <p>Risk Review: IRMP Delivery Group</p> | <p>20</p> <p>➔</p> | <p>The 'go live' date for the on call pumps at Crewe and Ellesmere Port is April 2019. To achieve this date the on call team would need to be recruited by no later than September 2017, which will not currently be possible because of the CFA decision to suspend recruitment from February 2017 (pending a review), hence this risk has changed from amber to red.</p> <p>It is vital that the review is completed swiftly so the CFA can decide on next steps. At the Members Planning Day on 14th July 17 Members provided guidance as to the scope of the review.</p> |
| ON CALL RECRUITMENT: 1089 CREWE AND 1092 ELLESMERE PORT (Strategic Risk) | | | | |
| 971 | <p>IRMP Impact of Crewe/Ellesmere Port On Call Review:</p> <p>The outcome of the review may result in changes that would affect the anticipated £1.3m savings that will be achieved from changing the wholtime pumps at Crewe and Ellesmere Port to on call.</p> | <p>Head of Service Delivery</p> <p>Risk Review: RMB</p> | <p>20</p> <p>➔</p> | <p>New risk added 28th March 2017 following Risk Management Board (RMB). Linked to Risk 862.</p> |
| 1058: SPRINKLER CAMPAIGN (Programme and Project Risk) | | | | |
| 889 | <p>Lack of commitment from housing providers to fit sprinklers:</p> <p>As a result of the austerity measures there is a risk that Registered Social Landlords are unable to commit to the sprinkler system programme.</p> | <p>Head of Protection and Organisational Development</p> <p>Risk Review: PPB</p> | <p>16</p> <p>➔</p> | <p>Risk reviewed - still relevant. Following the high rise fire in London (Grenfell) the Service will re-engage with high rise housing providers to attempt to get them to install sprinklers.</p> |
| 1226: BLUE LIGHT COLLABORATION PROGRAMME (Strategic Risk) | | | | |
| 943 | <p>Managing Resource Capacity through transition of BLC:</p> <p>As a result of delivering the Blue Light Collaboration Programme there is a risk that</p> | <p>Director of Governance and Commissioning</p> | <p>20</p> <p>➔</p> | <p>This risk is to be reviewed as part of the next BLC Programme Board and Joint Management Board. To include the review of remaining transferring departments, Governance model and Collaboration Agreement.</p> |

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| | CFRS key staff and corporate knowledge may not be retained during transition period. | Risk Review: RMB | |
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